

## Letter of Recommendation

### To be completed by the Applicant:

Applicant's name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Relationship to Referent: \_\_\_\_\_

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### To be completed by the Referent:

The above-named Applicant is seeking evidence from you that s/he is capable of being a successful teacher of middle or high school aged students. Today's teachers require many qualities, including work ethic, knowledge of subject, positive dispositions toward the profession and its many people, and belief in students' ability to succeed.

From your perspective, discuss any of these qualities that you believe this applicant possesses. You may attach additional pages.

Referent's Name: \_\_\_\_\_ Position or title: \_\_\_\_\_

Company or Institution: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please place this letter in a sealed envelope. Write your signature over the sealed flap. Return this letter to the Applicant no later than \_\_\_\_\_ at the address indicated above.